



The Swiss Federal Archives in figures 2024

The Swiss Federal Archives (SFA) are the Confederation's service and competence centre for lasting information management. They preserve archive-worthy documents of the Federal Administration, the Federal Council and the Parliament. Their core tasks include:

Records Management	Advising the Federal Administration on the compilation and management of documents
Appraisal	Appraisal of the archival value of documents in consultation with the Federal Administration
Preservation	Receipt and appropriate and safe preservation of the documents
Description	Classification and indexing of the received and preserved documents
Access and Research	Advising researchers and answering research questions Exploitation of archives in events and publications

	2024	2023	2022	2021 ¹	2020 ²	2019	2018
Documents in the Archives							
Total analogue archive records (in m)	79'694 ³	72'379	70'933	69'910	68'697	67'647	66'386
Total digital archive records (in TB ⁴)	56.6	43.3	31.7	22.8	22	21.3	20.7
Transferred conventional documents in running metres	1'076	1'446	1'023	1'213	1'050	1'261	1'469
Transferred digital documents in terabytes	13.3	11.6	5.9	0.8	0.7	0.6	0.3
Advisory Services							
Records Management: Number of advisory sessions for the Federal Administration	-	-	-	-	-	-	79
Digital Archiving: Number of advisory sessions for the Federal Administration	12	17	17	15	17	20	14

1 COVID-19 pandemic

2 COVID-19 pandemic

3 New calculation method

4 1 terabyte = 1024 gigabytes

	2024	2023	2022	2021	2020	2019	2018
Digitisation							
Digitisation: Number of pages total	4'372'359	3'064'519	1'537'111	1'500'364	939'574	485'558	216'660
Digitisation: Number of pages intern	4'249'943	2'953'397	1'537'111	1'500'364	939'574	428'404	214'119
Digitisation: Number of pages extern	122'416	111'122	0	0	0	57'154	2'541
Access to Documents in the Federal Archives							
Reading Rooms: Number of days open	138	140	141	118	90	138	140
Reading Rooms: Average number of users a day	14	14	15	17	19	23	24
Reading Rooms: Number of individual visitors per year	1'019	1'092	1'119	741	674	1'403	1'007
Total archival units consulted (number)	112'605	84'928	48'885	41'917	29'730	35'461	36'367
Archive units supplied in digital form	86'082	53'950	21'600	17'300	9'369	3'978	3'432
Archival units consulted by administrative bodies (number)	5'629	5'383	5'473	5'282	6'083	5'426	5'420
Number of archive units for which a request for consultation was submitted	5'886	6'569	5'003	6'831	4'900	5'099	19'631
Percentage of requests for consultation approved	89%	88%	87%	92%	91%	84%	89%
Number of written research requests (answered queries)	2'043	2'195	1'702	2'078	1'687	1'921	2'037
Headcount							
Number of FTEs	65.7	64.9	62.8	61.1	59.9	58.8	57.8
Costs							
Total expenditure in million CHF	24.5	22.1	20.6	19.9	19.8	19.3	19.2